**MEETING MINUTES: SUMO DIGITAL GROUP PROJECT**

Date of Meeting : 27th February 2019

Time of Meeting : 10am

Attendees:- Andrei Dumbravescu, Alpeche Pancha and Matthew Fisher

Apologies from:- N/A.

**Item One:- Postmortem of previous week**

What went well : Communication with all team members has improved via sending lots of emails to each other. All tasks were completed before Sprint finished at Tuesday 11pm. No issues with tasks.

What went badly : Descriptions for tasks could be clearer than they should be, there was an issue downloading the UE4 game file via Github which meant the level design task took longer than it should have.

Feedback Recieved : N/A.

Individual work completed:-

**Andrei Dumbravescu:**

As a designer, start working on the Pitch Presentation for our upcoming Pitch to show off our game.

As a designer, write a short post-mortem about your task.

**Alpeche Pancha:**

As a programmer, expand development on the mechanic by creating a snapping system for the tracks to connect to each other.

As a programmer, write a short post-mortem about your task.

**Matthew Fisher:**

As a designer, work on the level design for our game on Unreal Engine 4.

As a designer, write a short post-mortem about your task.

Item 2:- Overall Aim of the current weeks sprint (What will the product look like by the end of the sprint. **Have our Pitch presentation and game demo ready to show by next week.**

Tasks for the current week:-

**Andrei Dumbravescu’s tasks:**

* As a designer, complete the Pitch presentation for next week.
* As a designer, write a short postmortem about your task.
* As a team, rehearse the Pitch presentation as a group.

**Alpeche Pancha’s tasks:**

* As a programmer, record a 60 second demonstration of our game and mechanic.
* As a programmer, write a short-post-mortem about your task.
* As a team, rehearse the Pitch presentation as a group.

**Matthew Fisher’s tasks:**

* As a designer, help with the Pitch presentation.
* As a designer, write short post-mortem about your task.
* As a team, rehearse the Pitch presentation as a group.

(These tasks to be uploaded and tracked on JIRA)

Item 3:- Any Other Business.

Meeting Ended :- 10:37am

Minute Taker:- Matthew Fisher